

**INTRODUCTION TO PATIENT CARE (IPC)
PHM 287DA
FALL 2016 COURSE SYLLABUS**

Course Coordinator	Holli Temple, PharmD, BCPS, CGP Clinical Assistant Professor
Email	holli.temple@austin.utexas.edu
Phone	512-232-1214
Office	PHR 2.222
Office Hours	Mondays 1:00 pm – 2:00 pm
Lecture	first four Tuesdays of fall semester and Thursdays 10 am – 10:50 am
Classroom	PHR 2.110
Discussion Sessions Classrooms	<i>Mondays 8:00 am – 8:50 am</i> Unique #59680 PHR 2.208 Unique #59685 PHR 2.214 Unique #59690 PHR 3.110 Unique #59695 PHR 3.114A Unique #59700 PHR 3.114B Unique #59705 PHR 5.214
Discussion Sessions Classrooms	<i>Tuesdays 8:00 am – 8:50 am</i> Unique #59710 PHR 2.208 Unique #59715 PHR 2.214 Unique #59720 PHR 3.110 Unique #59725 PHR 3.114A Unique #59730 PHR 3.114B Unique #59735 PHR 5.214
Teaching Assistants	Nidhi Shukla ssnidhishukla@gmail.com

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Facilitators for Discussion Sessions P2 and P3 students

Academic Assistant (AA) for on-line scheduling, et al Celeste Green
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Advanced Academic Assistants (AAA) for reviewing reflections, et al
Sarah Hallowell, Natalia Malesa, Sam Palka, Melissa Peacock

COURSE DESCRIPTION

Introduction to Patient Care provides opportunities for students to learn about patient care through interactions with the elderly, lectures, discussion sessions, and writing assignments.

Introduction to Patient Care consists of four components:

1. Presentations by guest lecturers which focus on different issues related to patient care
2. Participation in the Care And Respect for the Elderly (CARE) Program which involves the care of residents (patients) at assisted-living facilities in the Austin and Buda areas
3. Participation in periodic one-hour group discussion sessions.
4. Series of writing assignments designed to enhance reflective learning and to fulfill writing flag course requirements

Writing Flag courses are designed to give students experience with writing in an academic discipline. Expect to write regularly during the semester, complete substantial writing projects, and receive feedback to help you improve your writing. You will have the opportunity to revise one or more assignments, and you may be asked to read and discuss your peers' work. Fifty percent of your of your grade comes from writing assignments. Writing Flag classes meet the Core Communications objectives of Critical Thinking, Communication, Teamwork, and Personal Responsibility, established by the Texas Higher Education Coordinating Board.

Introduction to Patient Care is a time intensive course.

COURSE GOALS

During PHR287DA, the student will:

- 1) Foster a relationship with a person residing in an assisted living facility
- 2) Discuss issues related to caring for patients
- 3) Practice written, verbal, and non-verbal communication skills
- 4) Utilize on-line resources to enhance information literacy skills

LEARNING OBJECTIVES

- 1) Recognize common types of dementia
- 2) Maintain confidentiality of patient information utilizing HIPAA as a guide
- 3) Discuss possible barriers to communicating with patients (e.g., physical, mental, social, generational, economic) and strategize how to overcome these barriers
- 4) Identify types and signs of abuse in disabled adults and elders
- 5) Define hospice and paraphrase the services that hospice provides
- 6) Outline services provided by ALFs and discuss the demographics of the population residing in ALFs
- 7) Apply the components of SOAP to a patient presentation
- 8) Compose an evidence based argumentative essay to answer a question related to patient care
- 9) Analyze service-learning experiences via reflections
- 10) Differentiate between good and bad grammar

PREREQUISITES

First professional year (P1) standing in pharmacy

Students must fully comply with the College of Pharmacy's credentialing requirements which includes immunizations, Tb testing, background check, drug screen, et al. The credentialing

requirements must be completed by the deadline set by the Dean's Office. If you are unable to complete the requirements by the deadline, you must notify Dean Ridings-Myhra.

COURSE WEBSITE AND COMMUNICATIONS

Accessible only to students registered in the course via Canvas at <http://canvas.utexas.edu> -- UTEID and password required. Canvas contains the course syllabus, class handouts, information about the CARE program, details about discussion session assignments, and other course materials. Course grades will be posted in Canvas.

Messaging through Canvas is the official method for faculty to communicate with students in this course. Please keep your email address on the UT DIRECT current at all times. Official course announcements are sent via Canvas. Students are required to check announcements and messages in Canvas on a frequent and regular basis, at least **twice per week**.

Support for Canvas is provided by the ITS Help Desk. Help desk link: <http://it.utexas.edu/students>. Link to Canvas student tutorials: <https://utexas.instructure.com/courses/633028/pages/student-tutorials>.

COURSE REQUIREMENTS

1. **ATTENDANCE POLICY:** Students are required to attend each classroom session (orientation, lectures, exam) and each discussion session to which they are assigned. A class roster will be distributed or Canvas quiz will be administered at the beginning of each class and discussion session. Students must sign the class roster or take the quiz to verify attendance. The signed class roster is considered an official university document. Thus, falsifying the document (such as signing in for another student) or providing students who are absent from class with the quiz access code will be considered scholastic dishonesty. Falsifying sign-in/sign-out sheets at an Assisted-Living Facility (ALF), and/or removing sign-in/ sign-out sheets from binders at the ALF will also be considered scholastic dishonesty.

Since illnesses and other life factors can result in unavoidable absences from **lecture**, the two lowest quiz or attendance scores will be dropped when determining your grade. There is no need to secure approval for lecture absences. The two dropped scores can compensate for the absences. Use these absences wisely.

Discussion session attendance is required and expected. If you cannot attend a discussion session due to illness, you must notify Dr. Temple and your facilitator at least 30 minutes **before** your discussion session starts via e-mail. If you fail to notify Dr. Temple and your facilitator about your absence at least 30 minutes before your discussion session, a zero will be recorded for the missed discussion session. For students who miss discussion session due to illness and who followed the notification procedure as described above, Dr. Temple reserves the right to adjust point values for the absence and/or assign additional work to make up for the missed session.

If the Dean has approved your attendance at a professional state or national meeting which conflicts with your assigned discussion session or lecture, you must notify Dr. Temple a minimum of two weeks before the meeting.

Regardless of the reason for the absence, students are required to complete assignments by the original published deadlines.

2. **PROFESSIONAL CLASSROOM DECORUM:** All phones must be silenced during lecture and discussion sessions. Cell phone tones can be a distraction to speakers and peers. Text messaging and e-mailing in class is prohibited. Laptop computers (including iPADS, tablets, et al) can ONLY be used for taking class notes. The use of laptop computers for other purposes is strictly prohibited.

Demeanor: Please be on time for each class and discussion session and remain for the entire period. Arriving late and/or leaving early is inconsiderate of peers and speakers and has consequences as noted below.

Please do not converse with others once class has started. This is considered unprofessional conduct in class. You may not realize how disturbing and/or distracting your “private” conversations are when others are trying to listen to a lecture or watch a video. Talking is also inconsiderate and distracting to a speaker presenting a lecture.

Dress Code for class and discussion sessions is as follows:

Clean white lab jacket with nametag

Men: full length slacks, dress shirt or polo shirt (shirts must have collars)

Women: pants or skirts with blouses or dresses

No shorts, jeans, athletic shoes, caps or hats will be permitted

Students who violate the professional classroom decorum will receive a warning on the first offense. Penalties for subsequent offenses are at the discretion of the instructor.

STUDENTS MUST COMPLETE ALL COURSE REQUIREMENTS TO PASS PHR287DA

COMPONENTS OF COURSE GRADE*

1. 30% Research Paper and associated assignments
2. 20% Two reflections (10% each) graded according to a rubric
3. 20% Discussion Session assignments, presentations, and participation
4. 10% One-hour exam based on lectures, reading assignments, and discussion sessions
5. 10% Attendance and classroom quizzes
6. 10% Satisfactory completion of the “CARE” component of the course**

GRADING SCALE:

90-100 = A

80-89 = B

70-79 = C

60-69 = D

less than 60 = F

Failure to turn-in/post the assignments below by the due date and time will result in a **25% decrease** in that assignment’s grade.

- Writing Assignment (an additional 5% deduction for each missing part, e.g. honor statement, which must still be submitted to receive grade for assignment)
- Each Reflection (late resubmission results in a 12.5% decrease in assigned grade)
- Discussion session assignments
- Resident Visitation Form – CARE Program

Penalties for uploading wrong paper, uploading incomplete submissions, et al will be determined on a case by case basis.

****** If the CARE component of the course is satisfactorily completed, the student will earn a maximum grade of 100 (10%). Students who exhibit unprofessional behavior or do not satisfactorily complete the CARE component of the course will have their CARE grade adjusted accordingly. Students who exhibit unprofessional behavior or do not satisfactorily complete the CARE component of the course risk receiving an “F” in PHR242DB. Students may appeal in writing to Dr. Temple to repeat the assignment(s). Students who repeat the assignment(s) and satisfactorily complete the CARE component of the course may earn up to a maximum grade of 50 (5%). If the appeal is denied, the student’s final grade in PHR242DB will remain an “F”.

Students **MUST** observe patient confidentiality. Taking pictures or videos of residents, medical charts, and/or photocopying resident records is prohibited and grounds for dismissal from the program and an “F” in the PHR 287DA/DB.

See CARE Visit Expectations on Canvas for information on the administrative aspects of the CARE Program and associated consequences for not following instructions.

TESTING POLICY: Students are expected to arrive on time for the examination. The exam will begin promptly as scheduled. Students arriving late to the exam will not given additional time to complete the exam regardless of the reason. There will be a course instructor present to proctor each exam. No examinations will be returned. Test scores will be posted in Canvas. Students may review their exams during a designated time period, but exams may not be removed from the room, copied, photographed, or otherwise reproduced.

Absences on test days must be approved by Dr. Temple prior to the scheduled test. The only valid excuses for missing an exam are a death in the family, significant personal illness, or similar type emergencies. In the unfortunate event that this type of situation should occur, it is your responsibility to contact Dr. Temple as soon as possible. Requests must be in writing. If permission is granted by telephone at the last minute (e.g. due to illness), it is the student's responsibility to confirm the request in writing as soon as possible and to provide Dr. Temple with a written medical excuse for the absence.

If permission is given to miss the exam, a make-up examination will be scheduled. An unexcused absence will result in a grade of "0" for the exam. Please do not request a "special" exception such as taking a test either early or late.

Exam Day Decorum: the only items allowed at student desks are pencils. Books, bags, coats, and hats must be placed in a location designated by the faculty proctor. No student may possess a cell phone, digital music player, or any other type of personal digital assistant during the exam. Students caught with any of these devices will be reported to Student Affairs in the College of Pharmacy and/or the Dean of Students and may receive a score of zero on the exam.

STUDENTS WITH DISABILITIES

The University of Texas at Austin provides, upon request, appropriate academic adjustments for qualified students with disabilities. All University rules concerning accommodations must be followed, including the student arranging for special accommodations at least two weeks *prior* to the examination. In the absence of such *prearrangement*, the student will be expected to take the exam

with the rest of the class at the regularly scheduled exam time. Students with disabilities may request appropriate academic accommodations from the Division of Diversity and Community Engagement, Services for Students with Disabilities, 512-471-6259 (voice) or 512-232-2937 (video phone) or <http://diversity.utexas.edu/disability/2013/03/welcome/>.

WRITING CENTER: You are strongly encouraged to use the Undergraduate Writing Center (<http://uwc.utexas.edu>). The Undergraduate Writing Center offers free, individualized, expert help with writing for any UT undergraduate, by appointment or on a drop-in basis. Any undergraduate enrolled in a course at UT can visit the UWC for assistance with any writing project. The consultants there work with students from every department on campus, for both academic and non-academic writing. Whether you are writing a lab report, a resume, a term paper, a statement for an application, or your own poetry, UWC consultants will be happy to work with you. Their services are not just for writing that has "problems." Getting feedback from an informed audience is a normal part of a successful writing project. Consultants help students develop strategies to improve their writing. The assistance they provide is intended to foster independence. Each student determines how to use the consultant's advice. The consultants are trained to help you work on your writing in ways that preserve the integrity of your work.

SCHOLASTIC DISHONESTY AND STANDARDS OF ETHICAL CONDUCT

The “Policy Statement on Ethical Conduct and Scholastic Integrity in the College of Pharmacy” reads as follows: “Pharmacy practitioners enjoy a special trust and authority based upon the profession’s commitment to a code of ethical behavior in its management of client affairs. The inculcation of a sense of responsible professional behavior is a critical component of professional education and high standards of ethical conduct are expected of pharmacy students”.

Students who violate University rules on scholastic dishonesty not only violate that trust, but are also subject to disciplinary penalties, including failure of the course involved and dismissal from the College and/or University. Since dishonesty harms the individual, fellow students, and the integrity of the University and College of Pharmacy, policies on scholastic dishonesty will be strictly enforced.

UNIVERSITY OF TEXAS HONOR CODE: The core values of the University of Texas at Austin are learning, discovery, freedom, leadership, individual opportunity, and responsibility. Each member of the University is expected to uphold these values through integrity, honesty, trust, fairness, and respect toward peers and community.

COLLEGE OF PHARMACY HONOR CODE: Students are also expected to uphold the University of Texas at Austin College of Pharmacy Honor Code, which may be located for your review at <https://pharmacy.utexas.edu/students/programs-of-study/pharm-d-program/pharm-d-student-handbook/codes-of-conduct-and-professionalism/#honorcode>. Falsifying visitation dates and/or times (hours) or forging a signature on participation documentation forms for the “CARE” Program constitutes scholastic dishonesty and will result in failure of the course.

ACADEMIC INTEGRITY: Students who violate University rules on academic dishonesty are subject to disciplinary penalties, including the possibility of failure in the course and/or dismissal from the University. Since such dishonesty harms the individual, all students, and the integrity of the University, policies on academic dishonesty will be strictly enforced. For further information please visit the Student Judicial Services Web site: <http://deanofstudents.utexas.edu/sjs>.

PLAGIARISM constitutes scholastic dishonesty. Therefore, plagiarism on writing assignments will not be tolerated. To learn what constitutes plagiarism, read the following information from the Department of Rhetoric and Writings:

<https://liberalarts.utexas.edu/rhetoric/firstyearwriting/plagiarismcollusion.php>.

ACCOMMODATIONS FOR RELIGIOUS HOLIDAYS

In accordance with University of Texas at Austin policy, you must notify the course coordinator of your pending absence from class at least two weeks prior to the date of observance of a religious holy day. If you must miss a class, an examination, a work assignment, or a project in order to observe a religious holy day, you will be given an opportunity to complete the missed work within a reasonable time after the absence.

BEHAVIORAL CONCERNS ADVICE LINE (BCAL)

If you are worried about someone who is acting differently, you may use the Behavior Concerns Advice Line to discuss by phone your concerns about another individual's behavior. This service is provided through a partnership among the Office of the Dean of Students, the Counseling and Mental Health Center (CMHC), the Employee Assistance Program (EAP), and the University of Texas Police Department (UTPD). Call 512-232- 5050 or visit <http://operations.utexas.edu/units/csas/bcal.php>.

EMERGENCY EVACUATION POLICY

Occupants of buildings on the UT Austin campus are required to evacuate and assemble outside when a fire alarm is activated or an announcement is made. Please be aware of the following policies regarding evacuation: Familiarize yourself with all exit doors of the classroom and the building. Remember that the nearest exit door may not be the one you used when you entered the building.

If you require assistance to evacuate, inform me in writing during the first week of class. In the event of an evacuation, follow my instructions or those of other class instructors. Do not re-enter a building unless the Austin Fire Department, the UT Austin Police Department, or the Fire Prevention Services office gives you specific instructions.

CAMPUS CARRY

Students should familiarize themselves with the information provided by the University regarding the implementation of "Campus Carry" legislation. You will find an information sheet specifically for students (as well as sheets for parents, visitors, faculty, and staff) at <http://campuscarry.utexas.edu/info-sheets>.

**PHM 287DA – IPC LECTURE AND DISCUSSION SESSION SCHEDULE
FALL 2016**

LECTURE SCHEDULE			
DATE	TOPIC	SPEAKER	ROOM
Thu, Aug 25	Orientation to IPC	Dr. Temple	2.110
Thu, Aug 25 1:30 pm – 3 pm	Dementia 101	Dr. Temple	3.106
Tue, Aug 30	Orientation to IPC	Dr. Temple	2.110
Thu, Sep 1	HIPAA Overview and Consequences of Violating HIPAA	Fred Brinkley, RPh, MBA Health Care Consultant Jeffrey Graves, JD Vice President for Legal Affairs Associate Vice President University of Texas at Austin	2.110
Tue, Sep 6	Library Resources	Dr. Young	2.110
Tue – Thu, Sep 6-8	Orientations at Assisted Living Facilities (ALF)		See schedule
Thu, Sep 8	Overview of Research Paper	Dr. Temple and TAs	2.110
Tue, Sep 13 8:30 am	ALF Panel	P2 representative from each Assisted Living Facility (ALF)	2.110
Tue, Sep 13	The Millennials and the Generation Gap	Cassandre Alvarado, PhD Director of Special Initiatives in Enrollment and Graduation Management	2.110
Thu, Sep 15	The Older Generations and the Generation Gap	Cassandre Alvarado, PhD	2.110
Tue, Sep 20	Tips for Communicating with Patients	Dr. Temple	2.110
Thu, Sep 22	Discussion Session Information	Dr. Temple	2.110
Mon, Sep 26 Tue, Sep 27	Discussion Session #1		See first page of syllabus
Thu, Sep 29	<i>Caregiving</i>	<i>Dr. Temple</i>	2.110
Fri, Sep 30	Reflection #1 Due	Submit via Canvas no later than 11:59 pm CST	
Mon, Oct 3 Tue, Oct 4	Discussion Session #2 Presentations	Resident's subjective information	See first page of syllabus

LECTURE SCHEDULE			
DATE	TOPIC	SPEAKER	ROOM
Thu, Oct 6	<i>Palliative/End of Life Care</i>	<i>Sabrina Mikan, PhD, RN, ACNS-BC Director, Supportive Care Programs Texas Oncology</i>	2.110
Mon, Oct 10 Tue, Oct 11	Discussion Session #3		See first page of syllabus
Thu, Oct 13	TBD	TBD	2.110
Mon, Oct 17 Tue, Oct 18	Discussion Session #4 Presentations	Subjective (S) and objective (O) information; resident medication information form	See first page of syllabus
Thu, Oct 20	TBD	TBD	2.110
Mon, Oct 24 Tue, Oct 25	Discussion Session #5 Presentations (continued)	S&O presentations continued	See first page of syllabus
Thu, Oct 27	Elder Abuse	Dr. Temple	2.110
Friday, Oct 28	Research Paper Due	Submit to Canvas no later than 11:59 pm CST	
Mon, Oct 31 Tue, Nov 1	Discussion Session #6		See first page of syllabus
Thu, Nov 3	IPE Breakdown – Pharmacists role in Interprofessional Care	Dr. Young and Dr. Temple	2.110
Fri, Nov 4	Reflection #2 Due	Submit to Canvas no later than 11:59 pm CST	
Thu, Nov 10	Exam Review (attendance optional; professional attire not required)	Dr. Temple	2.110
Thu, Nov 17	Exam (professional attire not required)	Dr. Temple	2.110
Thu, Nov 24	No class	Happy Thanksgiving!	
Thu, Dec 1	Resident Visit Documentation Due; Course Evaluations (professional attire not required)	Dr. Temple – last class day	2.110

