

**INTRODUCTION TO PATIENT CARE (IPC)
PHM 287DB
SPRING 2017 COURSE SYLLABUS**

Course Coordinator	Holli Temple, PharmD, BCPS, CGP Clinical Assistant Professor
Email	holli.temple@austin.utexas.edu
Phone	512-232-1214
Office	PHR 2.222E
Office Hours	Mondays 11:00 am - 12:00 pm and by appointment
Lecture	Thursdays 11 am – 11:50 am
Classroom	PHR 2.110
Discussion Sessions Classrooms	<i>Wednesdays 8:00 am – 8:50 am</i> Unique #60430 PHR 2.208 Unique #60435 PHR 2.214 Unique #60440 PHR 3.110 Unique #60445 PHR 3.114A Unique #60450 PHR 3.114B Unique #60455 PHR 5.214
Discussion Sessions Classrooms	<i>Wednesdays 9:00 am – 9:50 am</i> Unique #60460 PHR 2.208 Unique #60465 PHR 3.108 Unique #60470 PHR 3.110 Unique #60475 PHR 3.114A Unique #60480 PHR 3.114B Unique #60485 PHR 5.214

Teaching Assistants

Discussion Session Facilitators

Academic Assistant (AA) for on-line scheduling, et al

Advanced Academic Assistants (AAA) for reviewing reflections, et al

***Introduction to Patient Care* consists of four components:**

1. Presentations which focus on selected issues related to patient care
2. Participation in the Care And Respect for the Elderly (CARE) Program
3. Participation in periodic one-hour group discussion sessions
4. Series of writing assignments designed enhance reflective learning and to fulfill writing flag course requirements

Writing Flag courses are designed to give students experience with writing in an academic discipline. Expect to write regularly during the semester, complete substantial writing projects, and receive feedback to help you improve your writing. You will have the opportunity to revise one or more assignments, and you may be asked to read and comment on your peers' work. Fifty percent of your of your grade comes from writing assignments. Writing Flag classes meet the Core Communications objectives of Critical Thinking, Communication, Teamwork, and Personal Responsibility, established by the Texas Higher Education Coordinating Board.

Introduction to Patient Care is a time intensive course.

COURSE GOAL

Provide opportunities to learn about patient care through classroom lectures/participation, discussion sessions, resident interactions, and writing assignments.

PREREQUISITES

Satisfactory completion of PHM 287DA.

You must be in full compliance with the University of Texas at Austin College of Pharmacy's credentialing requirements including immunizations, Tb testing, background check, drug screen, and other credentialing requirements no later than the University's eighth class day of the semester (January 26, 2017), or you will be dropped from the Introduction to Patient Care course.

COURSE OBJECTIVES

During PHM 287DB, the student will:

- 1) Continue to provide companionship to an elderly resident(s) residing in an assisted living facility
- 2) Develop working knowledge of commonly used medications
- 3) Observe a medication pass, identify issues, and suggest improvements
- 4) Discuss issues related to caring for patients
- 5) Practice written, verbal, and non-verbal communication skills

COURSE WEBSITE AND COMMUNICATIONS

Accessible only to students registered in the course via Canvas at <http://canvas.utexas.edu> -- UTEID and password required. Canvas contains the course syllabus, powerpoint presentations, information about the CARE program, details about discussion session assignments, and other course materials. Course grades will be posted in Canvas.

Messaging through Canvas is the official method for faculty to communicate with students in this course. Please keep your email address on the UT DIRECT current at all times. Support for Canvas is provided by the ITS Help Desk. Please see <http://www.utexas.edu/its/helpdesk/> for information regarding helpdesk availability and support options. See <http://edutech.cit.utexas.edu/students/> for student tutorials related to Canvas.

Messaging through Canvas is used for official course announcements. Students are required to check their Canvas messages on a frequent and regular basis. At a minimum, this would represent **twice per week**.

COURSE REQUIREMENTS

1. **ATTENDANCE POLICY:** Students are required to attend each classroom session (lectures, exam) and each discussion session to which they are assigned. A class roster will be distributed or Canvas quiz will be administered at the beginning of each class and discussion session. Students must sign the class roster or take the quiz to verify attendance. The signed class roster is considered an official university document. Thus, falsifying the document (such as signing in for another student) or providing students

who are absent from class with the quiz access code will be considered scholastic dishonesty. Falsifying sign-in/sign-out sheets at an Assisted-Living Facility (ALF), and/or removing sign-in/ sign-out sheets from binders at the ALF will also be considered scholastic dishonesty.

Since illnesses and other life factors can result in unavoidable absences from **lecture**, the two lowest quiz or attendance scores will be dropped when determining your grade. There is no need to secure approval for lecture absences. The two dropped scores can compensate for the absences. Use these absences wisely.

Discussion session attendance is required and expected. If you cannot attend a discussion session due to illness, you must notify Dr. Temple and your facilitator at least 30 minutes **before** your discussion session starts via e-mail. If you fail to notify Dr. Temple and your facilitator about your absence at least 30 minutes before your discussion session, a zero will be recorded for the missed discussion session. For students who miss discussion session due to illness and who followed the notification procedure as described above, Dr. Temple reserves the right to adjust point values for the absence and/or assign additional work to make up for the missed session.

If the Dean has approved your attendance at a professional state or national meeting which conflicts with your assigned discussion session day, you must contact Dr. Temple a minimum of two weeks before the meeting to make alternate arrangements.

Regardless of the reason for the absence, students are required to complete their assignments by the original published deadlines.

2. **PROFESSIONAL CLASSROOM DECORUM:** All cell phones must be silenced during lecture and discussion sessions. Cell phone tones can be a distraction to speakers and peers. Text messaging and e-mailing in class is prohibited.

Laptop computers (including iPADs, tablets, etc.) can **ONLY** be used for taking class notes. The use of laptop computers for other purposes is strictly prohibited.

Demeanor: Please be on time for each class and discussion session and remain for the entire period. Arriving late and/or leaving early is inconsiderate of peers and speakers and has consequences as noted below.

Please do not converse with others once class has started. This is considered unprofessional conduct in class. You may not realize how disturbing and/or distracting your “private” conversations are when others are trying to listen to a speaker or watch a video. Talking is also inconsiderate and distracting to a speaker presenting a lecture.

Dress Code for class and discussion sessions is as follows:

Clean white lab jacket with nametag

Men: full length slacks, dress shirt or polo shirt (shirts must have collars)

Women: pants or skirts with blouses or dresses

No shorts, jeans, athletic shoes, caps or hats will be permitted

Students who violate the professional classroom decorum will receive a warning on the first offense. Penalties for subsequent offenses are at the discretion of the instructor.

STUDENTS MUST COMPLETE ALL COMPONENTS OF THE COURSE IN ORDER TO SUCCESSFULLY COMPLETE PHM287DB

COMPONENTS OF COURSE GRADE*

1. 20% Writing Assignment #1: Case Presentation – peer reviewed
2. 10% Writing Assignment #2: Med Pass Experiences via Discussion Board Participation
3. 10% Reflection #1 – Return to ALF
4. 10% Reflection #2 – IPC/CARE Experiences
5. 20% Discussion Session assignments, presentations, and participation
6. 10% One-hour exam with questions based on the syllabus, lectures, and discussion sessions
7. 10% Attendance quizzes
8. 10% Satisfactory completion of the “CARE” component of the course**

GRADING SCALE:

90-100 = A

80-89 = B

70-79 = C

60-69 = D

less than 60 = F

Failure to turn-in/post the assignments below by the due date and time will result in a **25% decrease** in that assignment’s grade.

- Writing Assignments (an additional 5% deduction for each missing part, e.g. honor statement, which must still be submitted to receive grade for assignment)
- If writing assignment peer reviewed, late resubmission results in a 12.5% decrease in assigned grade
- Each Reflection (late resubmission results in a 12.5% decrease in assigned grade)
- Discussion session assignments
- Resident Visitation Form – CARE Program

** If the CARE component of the course is satisfactorily completed, the student will earn a maximum grade of 100 (10%). Students who exhibit unprofessional behavior or do not satisfactorily complete the CARE component of the course risk receiving an “F” in PHM287DB. Students may appeal in writing to Dr. Temple to repeat the assignment(s). Students who repeat the assignment(s) and satisfactorily complete the CARE component of the course may earn up to a maximum grade of 50 (5%). If the appeal is denied, the student’s final grade in PHM287DB will remain an “F”.

Students **MUST** observe patient confidentiality. Taking pictures or videos of residents, medical charts, and/or photocopying resident records is prohibited and grounds from dismissal from the program and an “F” in the PHM287DB.

See CARE Visit Expectations on Canvas for information on the administrative aspects of the CARE Program and associated consequences for not following instructions.

TESTING POLICY: Students are expected to arrive on time for the examination. The exam will begin promptly as scheduled. Students arriving late to the exam will not given additional time to complete the exam regardless of the reason. There will be a course instructor present to proctor the exam. No examinations will be returned. Test scores will be posted on Canvas. Students may review their exams during a designated time period, but exams may not be removed from the room, copied, photographed, or otherwise reproduced.

Absences on test days must be approved by Dr. Temple prior to the scheduled test. The only valid excuses for missing an exam are a death in the family, significant personal illness, or similar type emergencies. In the unfortunate event that this type of situation should occur, it is your responsibility to contact Dr. Temple as soon as possible. Requests must be in writing. If permission is granted by telephone at the last minute (e.g. due to

illness), it is the student's responsibility to confirm the request in writing as soon as possible and to provide Dr. Temple with a written medical excuse for the absence.

If permission is given to miss the exam, a make-up examination will be scheduled. An unexcused absence will result in a grade of "0" for the exam. Please do not request a "special" exception such as taking a test either early or late.

Exam Day Decorum: the only items allowed at student desks are pencils. Books, bags, coats, and hats (including baseball caps) must be placed in a location designated by the faculty proctor. No student may possess a cell phone, digital music player, or any other type of PDA during the exam. Students caught with any of these devices will be reported to Student Affairs in the College of Pharmacy and/or the Dean of Students and may receive a score of zero on the exam.

WRITING CENTER: You are strongly encouraged to use the University Writing Center (UWC), PCL 2.330, 512-471-6222, <http://uwc.utexas.edu>. The UWC offers free, individualized, expert help with writing for any UT student -- by appointment or on a drop-in basis. These services are not just for writing that has "problems". Getting feedback from an informed audience is a normal part of a successful writing project. The UWC's trained consultants work with students from every department on both academic and non-academic writing. Using methods that preserve the integrity of your work, they help you develop strategies to improve your writing and become a more independent writer. Whether you are writing a lab report, a resume, a term paper, a statement for an application, or your own poetry, UWC consultants will be happy to work with you.

SCHOLASTIC DISHONESTY AND STANDARDS OF ETHICAL CONDUCT

The "Policy Statement on Ethical Conduct and Scholastic Integrity in the College of Pharmacy" reads as follows: "Pharmacy practitioners enjoy a special trust and authority based upon the profession's commitment to a code of ethical behavior in its management of client affairs. The inculcation of a sense of responsible professional behavior is a critical component of professional education and high standards of ethical conduct are expected of pharmacy students".

Students who violate University rules on scholastic dishonesty not only violate that trust, but are also subject to disciplinary penalties, including failure of the course involved and dismissal from the College and/or University. Since dishonesty harms the individual, fellow students, and the integrity of the University and College of Pharmacy, policies on scholastic dishonesty will be strictly enforced.

UNIVERSITY OF TEXAS HONOR CODE

The core values of the University of Texas at Austin are learning, discovery, freedom, leadership, individual opportunity, and responsibility. Each member of the University is expected to uphold these values through integrity, honesty, trust, fairness, and respect toward peers and community.

COLLEGE OF PHARMACY HONOR CODE: Students are also expected to uphold the University of Texas at Austin College of Pharmacy Honor Code, which may be located for your review at <https://pharmacy.utexas.edu/students/programs-of-study/pharm-d-program/pharm-d-student-handbook/codes-of-conduct-and-professionalism/#honorcode>. Falsifying visitation dates and/or times (hours) or forging a signature on participation documentation forms for the "CARE" Program constitutes scholastic dishonesty and will result in failure of the course.

ACADEMIC INTEGRITY: Students who violate University rules on academic dishonesty are subject to disciplinary penalties, including the possibility of failure in the course and/or dismissal from the University. Since such dishonesty harms the individual, all students, and the integrity of the University, policies on academic dishonesty will be strictly enforced. For further information please visit the Student Judicial Services Web site: <http://deanofstudents.utexas.edu/sjs>.

PLAGIARISM constitutes scholastic dishonesty. Therefore, strict rules concerning plagiarism will be enforced on writing assignments. As a rule of thumb, assume that five or more consecutive words from any printed or recorded work or from papers written by pharmacy students in past semesters, without being enclosed in quotations, constitutes plagiarism and will result in an automatic “zero” on the assignment. Refer to the website for additional information on plagiarism http://deanofstudents.utexas.edu/sjs/acadint_plagiarism.php.

STUDENTS WITH DISABILITIES

The University of Texas at Austin provides, upon request, appropriate academic adjustments for qualified students with disabilities. All University rules concerning accommodations must be followed, including the student arranging for special accommodations at least two weeks *prior* to the examination. In the absence of such *prearrangement*, the student will be expected to take the exam with the rest of the class at the regularly scheduled exam time. Students with disabilities may request appropriate academic accommodations from the Division of Diversity and Community Engagement, Services for Students with Disabilities, 512-471-6259 (voice) or 512-232-2937 (video phone) or <http://diversity.utexas.edu/disability/2013/03/welcome/>.

ACCOMMODATIONS FOR RELIGIOUS HOLIDAYS

In accordance with University of Texas at Austin policy, you must notify the course coordinator of your pending absence from class at least fourteen days prior to the date of observance of a religious holy day. If you must miss a class, an examination, a work assignment, or a project in order to observe a religious holy day, you will be given an opportunity to complete the missed work within a reasonable time after the absence.

BEHAVIORAL CONCERNS ADVICE LINE (BCAL)

If you are worried about someone who is acting differently, you may use the Behavior Concerns Advice Line to discuss by phone your concerns about another individual's behavior. This service is provided through a partnership among the Office of the Dean of Students, the Counseling and Mental Health Center (CMHC), the Employee Assistance Program (EAP), and the University of Texas Police Department (UTPD). Call 512-232-5050 or visit <http://operations.utexas.edu/units/csas/bcal.php>.

EMERGENCY EVACUATION POLICY

Occupants of buildings on the UT Austin campus are required to evacuate and assemble outside when a fire alarm is activated or an announcement is made. Please be aware of the following policies regarding evacuation: Familiarize yourself with all exit doors of the classroom and the building. Remember that the nearest exit door may not be the one you used when you entered the building.

If you require assistance to evacuate, inform me in writing during the first week of class. In the event of an evacuation, follow my instructions or those of other class instructors. Do not re-enter a building unless the Austin Fire Department, the UT Austin Police Department, or the Fire Prevention Services office gives you specific instructions.

CAMPUS CARRY

Students should familiarize themselves with the information provided by the University regarding the implementation of “Campus Carry” legislation. You will find an information sheet specifically for students (as well as sheets for parents, visitors, faculty, and staff) at <http://campuscarry.utexas.edu/info-sheets>.

CLASS SCHEDULE

DATE	TOPIC	SPEAKER	ROOM
Thu, Jan 19	Syllabus Review Writing Assignment #1 Discussion Sessions 1 & 2	Dr. Temple	2.110
Thu, Jan 26	Overview of Med Pass Observation	Dr. Temple	2.110
Wed, Feb 1	Discussion Session #1 <i>* Assignment Due *</i>	Med Adherence Project and Mini-Medication Presentations <i>Submit copy of med form to Canvas. Bring computer or copy of med list to take notes.</i>	See first page of syllabus
Thu, Feb 2	Why Case Presentations? Discussion Sessions 3-6 Explanation of 2 nd Writing Assignment	Dr. Temple and TAs	2.110
Fri, Feb 3	Assignment Due: Reflection #1 for AAA Review	Submit to Canvas no later than 11:59 pm CST	
Wed, Feb 8	Discussion Session #2 <i>* Assignment Due *</i>	Med Adherence Project reflection, debriefing, and Mini- Medication Presentations. Bring computer or copy of med list to take notes.	See first page of syllabus
Thu, Feb 9	Trials of Medication Adherence	Dr. Temple and Tyler Gums	2.110
Fri, Feb 10	Assignment Due: Reflection #1 for Grading	Submit to Canvas no later than 11:59 pm CST	
Thu, Feb 16	Demystifying Medication Therapy Management (MTM)	Sharon Rush, RPh Clinical Assistant Professor Community IPPE & APPE (ATW) Coordinator Project Collaborate Advisor	2.110
Fri, Feb 17	Assignment Due: Writing Assignment #1 Case Presentation for Peer Review	Submit to Canvas no later than 11:59 pm CST	
Tue, Feb 21	Assignment Due: Peer Review of Case Presentation	Review and comment on peer's paper in Canvas no later than 11:59 pm CST	
Wed, Feb 22	Discussion Session #3	Case Presentations	See first page of syllabus
Thu, Feb 23	Real Talk – Helping Friends in Distress	UT Counseling and Mental Health Center	2.110
Fri, Feb 24	Assignment Due: Writing Assignment #1 Revised Case Presentation for Grading	Submit to Canvas no later than 11:59 pm CST	
Wed, Mar 1	Discussion Session #4	Case Presentations	See first page of syllabus

CLASS SCHEDULE

DATE	TOPIC	SPEAKER	ROOM
Thu, Mar 2	The Impact of Counterfeit Drugs on Patient Care	Marv Shepherd, PhD Clifford L. Klinck, Jr. Centennial Professor Emeritus President, Partnership for Safe Medicines	2.110
Thu, Mar 9	No Class	No Class	No Class
March 14-17 Spring Break	Spring Break – No Class	Spring Break – No Class	No Class
Wed, Mar 22	Discussion Session #5	Case Presentations	See first page of syllabus
Thu, Mar 23	Mental Disorders – medical conditions, not choices	Rania Kattura, PharmD, MSPhr, BCPP Clinical Pharmacist at Austin State Hospital	2.110
Wed, Mar 29	Discussion Session #6	Case Presentations	See first page of syllabus
Thu, Mar 30	History of Pharmacy	Nathan Pope, PharmD BCACP, FACA Clinical Assistant Professor Residency Program Director HEB/UT Community Pharmacy Residency Program	2.110
Fri, Mar 31	Assignment Due: Discussion Board post and reply on Med Pass Experience	Postings due by 11:59 pm CST	
Thu, April 6	Integrating Interprofessional Collaboration in Patient Care and Community Outreach	Dr. Young and Dr. Temple	2.110
Thu, Apr 13	Exam Review (attendance optional; professional attire not required)	Dr. Temple	2.110
Fri, April 14	Assignment Due: Reflection #2 for AAA Review	Submit to Canvas no later than 11:59 pm CST	
Thu, Apr 20	Exam (professional attire not required)	Dr. Temple	2.110
Fri, April 21	Assignment Due: Revised Reflection #2 for Grading	Submit to Canvas no later than 11:59 pm CST	
Thu, Apr 27	Resident Visit Documentation Due; Course Evaluations	Dr. Temple – last class day	2.110
Thu, May 4	No Class	No Class	No Class

**SUMMARY OF DEADLINES and IMPORTANT DATES
SPRING 2017**

Assignments	Associated Dates
Resident Visits	January 19 – April 26, 2017 <i>Minimum of 6 visits required for CARE component of the course</i>
Discussion Sessions (6)	Feb 1, Feb 8, Feb 22, Mar 1, Mar 22, and Mar 29
Med Pass Observation <i>Med Pass Observation does not count as a resident visit, although you may sign-up to visit your resident before or after you watch med pass</i>	February 1 – March 30, 2017 <i>Must complete observation by March 30, 2017</i>
Medication List for Discussion Session #1	January 31, 2017 by 11:59 pm CST
Mini-Medication Presentations	February 1 and February 8, 2017
Reflection #1 for AAA Review	February 3, 2017, by 11:59 pm CST
Summary of Med Adherence Experience	February 7, 2017, by 11:59 pm CST
Revised Reflection #1 for Grading	February 10, 2017, by 11:59 pm CST
Writing Assignment #1 Case Presentation for Peer Review	February 17, 2017, by 11:59 pm CST
Peer Review of Case Presentation	February 21, 2017, by 11:59 pm CST
Writing Assignment #1 Revised Case Presentation for Grading	February 24, 2017, by 11:59 pm CST
Writing Assignment #2 – Discussion Board Post and Reply on Med Pass Experience	March 31, 2017, by 11:59 pm CST
Reflection #2 for AAA Review	April 14, 2017, by 11:59 pm CST
Exam	April 20, 2017 – in class
Revised Reflection #2 for Grading	April 21, 2017 by 11:59 pm CST
Resident Visit Documentation Form	April 27, 2017 – in class