PHM 282T – Spring 2018
Foundations of Professional Development IV

***Syllabus for the IPE Course Component of FPD***

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**LEARNING OBJECTIVES**

1. Describe the relationship between health care quality and patient safety with population health according to the IHI triple aim.
2. Demonstrate foundational knowledge in quality improvement and patient safety processes that aim to deliver person-centered and community/population-oriented care that is safe, timely, efficient, effective and equitable.
3. Explain why effective interprofessional teamwork is essential for promoting quality improvement and patient safety.
4. Describe the role of the pharmacists as an integral member of an interprofessional team addressing issues of quality improvement and patient safety that impacts health care delivery.
5. Collaborate with students from other professions, health professionals, public health/community personnel, and patients and/or families to maintain a climate of mutual respect and shared values.
6. Collaborate with students and members of other health professions and/or the community on activities that (1) promote health and wellness, health literacy and/or access to care; (2) reduce health disparity; (3) address other population health issues in the community.
7. Reflect on the impact of individual contributions and team performance on team effectiveness in the delivery of quality and safe patient-/population-oriented care.
REQUIRED IPE COMPONENTS

A. Complete the IHI Basic Certificate Training and Upload Certificate to Canvas (see course schedule for due dates)

The Institute of Healthcare Improvement (IHI) Basic Certificate Training provides students with foundational knowledge in population health, patient-centered care, quality improvement and patient safety. Pharmacists have an integral role in improving the delivery of quality and safe care to patients, which directly impacts the health of the population. Pharmacists are also vital members of interprofessional teams to improve quality and safety of care in a larger context. Students should refer to the course schedule for module assignments and due dates. Successful completion of all required modules will result in earning the IHI Basic Certificate, which is recognized nationally and worldwide. The certificate should be uploaded to Canvas by the due date listed in the course schedule. These modules also prepare students for the interprofessional online discussion with medical and nursing students and for the pharmacy IHI discussion sessions.

*Failure to complete assigned modules and upload the certificate by the due date will result in a 10% reduction in the IPE portion of the FPD grade for each day it is late.*

B. Collaborate interprofessionally with medical and nursing students via the IHI online discussion forum

Second year students from pharmacy will engage in dialogue with second year medical students and graduate nursing students via Canvas’ online discussion forum. The discussion will occur over a designated 2-week period each semester. Students are each required to post a minimum of one substantive, IHI content-related post in direct response to the discussion prompt, and at least one substantive response in reply to another post, resulting in a minimum of two total IHI content-related posts over the 2-week period. *The first substantive post in reply to the IHI discussion prompt must be completed in the first week.*

Pharmacy and medicine students will remain with the same team formed in the first year for FICP. A different group of nursing students will be assigned to each team during the spring semester. Each online discussion forum will be facilitated by a pharmacy faculty facilitator. Most forums will also have a medicine facilitator and/or nursing facilitator. Students are expected to follow professional etiquette on the forum. Please review the “rules of engagement” prior to posting.

Since teams will have new nursing student members in the spring semester, you may be asked to introduce yourselves in response to a “welcome and introduction” prompt. This is a separate prompt from the IHI content-related prompt. Your self-introduction does not count towards the two required substantive, IHI-content related posts.

*Failure to contribute at least one substantive, IHI content-related post in direct response to the discussion prompt AND at least one substantive response in reply to another post as required will result in failure of this IPE requirement. No partial credit will be given. No late submissions will be accepted.*
C. Attend in-class pharmacy IHI discussion sessions

There will be three required in-class pharmacy IHI discussion sessions to further explore topics presented in the IHI modules and raised via the online forum. Please refer to the course schedule for dates, times and location as they may vary.

**Attendance Policy and Remediation Assignment**

*This policy is different from that for the pharmacy portion of the course. This policy applies to all IPE discussion sessions, regardless of when the IPE discussion sessions are held.*

- Attendance at all three in-class sessions is mandatory.

- Excused absences are only accepted in the case of an emergency or illness. The course coordinators (Drs. Young and Moczygemba) must be contacted in advance where circumstance permits.

- Absences for all other reasons, including College functions approved by the Dean, must be approved by the course coordinators in advance. REQUEST FOR PERMISSION must be obtained by sending an email request via Canvas to both Drs. Young and Moczygemba at least 2 weeks before the conference/event. Immediately upon approval, it is also the student’s responsibility to notify the AA of his/her absence PRIOR to the actual discussion session.

- Do not assume that your request will be automatically approved. Each unexcused absence will result in a 10% reduction in the IPE portion of the FPD grade. Students are still responsible for completing the remediation assignment to pass the IPE portion of FPD.

- For an excused absence, the student is responsible for obtaining the remediation assignment from the AA and submit the completed assignment to the AA and course coordinators one week following the missed class by 11:59 PM.

D. Complete one IPE reflection

Students will complete one IPE reflection related to the IHI modules and online discussion forum. The reflection will be submitted via the program-specific Canvas site.

*Failure to submit the reflection by the due date will result in a 10% reduction in the IPE portion of the FPD course grade for each day it is late.*

E. Participate in the Interprofessional Poverty Simulation in the fall or spring semester as assigned

Students will participate in the Interprofessional Poverty Simulation in the P2 year, either in the fall or spring semester as assigned. The Interprofessional Poverty Simulation in the spring semester is scheduled for Saturday, 2/17, from 9-noon (arrive by 8:30 AM for role assignment) or 1:30-4:30 (arrive by 1 PM for role-assignment)

P2s who participated in the poverty simulation as P1s will be assigned to a service provider role, and experience this simulation from a different perspective. Students, along with community volunteers,
joining the simulation as service providers must report to the simulation at **8 AM for training** for the morning simulation, and by **12:30 PM for training** for the afternoon simulation.

**The poverty simulation aims to:**

- promote poverty awareness through engendering empathy in participants, most of whom are training to become health and social care providers, through an interactive immersive experience
- provide an opportunity for participants to explore community resources and encourage interprofessional collaboration with local agencies and other professionals
- “Rethink Poverty” . . . encourage exploration on how to more effectively provide person-centered and community-oriented services for those living in disparity

**Simulation Attendance Policy**

- Excused absences are only accepted in the case of an emergency or illness. The course coordinators (Drs. Young and Moczygemba) must be contacted in advance where circumstance permits.

- Absences for all other reasons, including College functions approved by the Dean, must be approved by the course coordinators in advance. REQUEST FOR PERMISSION must be obtained by sending an email request via Canvas to both Drs. Young and Moczygemba at least 2 weeks before day of simulation. Approval is also contingent upon the requesting student identifying another second-year pharmacy student to take his/her spot at the simulation.

- Students with an approved absence will be required to identify an alternate interprofessional education event that meets IPE criteria. The student must seek approval from the course coordinators to participate in this alternate event at least two weeks prior to the event. The student will provide documentation of attendance AND complete a written paper addressing the focus of the event, whether and how the event met IPE criteria and lessons learned. This paper must have a minimum of 1000 words (about 2 pages single-spaced or 4 pages double-spaced).

**Documentation Requirement:**

- Every student who participated in the simulation will receive a certificate of participation. Please be sure to collect yours at the end of the simulation as proof of your involvement.
**PROFESSIONALISM**

As a pharmacist, you are expected by your patients, subordinates, employers, and colleagues to act and dress in a professional manner at all times. This same expectation is applicable in the classroom environment and in community outreach activities.

*Pharmacy IHI Discussion Sessions: Classroom Conduct*

It is your responsibility to attend the sessions and conduct yourself in a manner respectful to both faculty and fellow students in the classroom. Please consider the following:

- Please attend all scheduled sessions and arrive on time. Late arrivals and early departures are very disruptive to the learning of other students.

- Please do not schedule other engagements during this class time.

- If you have trouble hearing the faculty facilitator because of distractions around you, quietly ask those responsible for the distraction to stop.

- Students who are engaged in any unproductive or disruptive activities or activities that are unrelated to the classroom session will be asked to leave the lecture hall.

- Please do not use your cell or smart phones during these sessions. Please silent your phones or put them on vibrate mode.

- Promptly inform the course coordinator if you have any problem that is preventing you from performing satisfactorily in this class.

*Interprofessional Experiences: Conduct and Dress Code*

- Dress code expectations may vary depending on activity. Please dress according to activity dress code. Professional decorum is expected at all IPE activities. Students represent The University of Texas College of Pharmacy at all off-campus functions completed to fulfill the IPE activity requirement.
**GRADING POLICY (IPE COMPONENT OF FPD)**

The IPE component of the FPD course is pass/fail. Completion of all required IPE components will result in earning 50% of the final FPD course grade. Failure to complete any required component will result in failure of the IPE portion of the course, thus, failing FPD. Late submission of assignments, if permitted, will result in a penalty applied either to the IPE portion of the course or to the final course grade. Please refer to each activity requirement for penalty policy.

*Checklist of required IPE components:*

- Completion of IHI modules by due dates
- Receipt of the IHI basic certificate (uploaded via Canvas)
- Attendance and participation at all three in-person pharmacy IHI discussion sessions
- Respectful and full participation by the due dates on the online interprofessional discussion forum as per requirements
- Successful completion of the IPE reflection as reviewed by the pharmacy faculty facilitator
- Participation in the IPE activity (i.e., poverty simulation) for assigned students

**RECORDINGS AND USE OF CLASS MATERIALS**

The pharmacy IPE discussion sessions will not be recorded. Attendance at sessions is mandatory.

Audio and video-recording of the class and small groups for personal use is not allowed unless you have a letter from Services for Students with Disabilities that states you require this accommodation.

The materials used in this class are copyright-protected works and are not to be shared outside of the class. Any unauthorized copying of the class materials is a violation of federal law and may result in disciplinary actions being taken against the student. Additionally, the sharing of class materials without the specific, express approval of the instructor may be a violation of the University's Student Honor Code and an act of academic dishonesty, which could result in further disciplinary action. This includes, among other things, uploading class materials to non-University websites for the purpose of sharing those materials with other current or future students.

**USE OF CANVAS**

The official course management site is CANVAS for this course. Canvas can be accessed via [http://canvas.utexas.edu](http://canvas.utexas.edu). Access is UTEID-protected and provides you with links to the courses in which you are currently enrolled. You must access this site for course-related materials including schedule changes, distribution of course-related materials. Canvas also will be used for official course-related announcements and exchange of class information and questions via the discussion board. Please be aware that messages posted to the discussion board are available to all enrolled students and faculty. This website also can be used to contact the course coordinator. *It is the student’s responsibility to check Canvas on a regular basis for new announcements and other course correspondence. Students will be held responsible for all materials posted on Canvas.*
Each student will have access to two Canvas sites for this course.

- **PHM 282T (FPD):** All course-related communications specific for pharmacy students, including assignments and course grades will be posted at this site
- **Canvas site for IPE online discussion forum:** This Canvas site is shared by DMS and COP; shared announcements and online discussion forum interactions will be conducted via this site

**Getting Help for Canvas-related Issues**

If you encounter any problems with accessing Canvas or require other technical assistance, please contact the Instructional Technologies (ITS) Help Desk at **475-9400 (Monday-Friday, 8 AM – 6 PM)** or the “Tutorials for Students” at [http://canvas.utexas.edu](http://canvas.utexas.edu).

**USE OF E-MAIL FOR OFFICIAL CORRESPONDENCE TO STUDENTS**

E-mail is recognized as an official mode of university correspondence; therefore, you are responsible for reading your e-mail for university and course-related information and announcements. You are responsible to keep the university informed about changes to your e-mail address. You should check your email regularly and frequently. Checking your e-mail daily is highly recommended, but at a minimum, you should check e-mail twice a week in order to stay current with course- and university-related communications, some of which may be time-critical. You can find UT Austin’s policies and instructions for updating your e-mail address at [http://www.utexas.edu/its/policies/emailnotify.php](http://www.utexas.edu/its/policies/emailnotify.php).

For students who prefer communicating with the faculty via e-mail, responses to questions related to the course are generally returned within two to three working days. In the event that you do not receive a response within that time frame, please send another email message because email can get lost during transmission.

**OTHER COURSE, COLLEGE OR UNIVERSITY POLICIES AND INFORMATION**

**UNIVERSITY OF TEXAS HONOR CODE**

The core values of The University of Texas at Austin are learning, discovery, freedom, leadership, individual opportunity, and responsibility. Each member of the university is expected to uphold these values and integrity, honesty, trust, fairness, and respect toward peers and community.

**ACADEMIC INTEGRITY**

The “Statement on Ethical Conduct and Scholastic Integrity of the College of Pharmacy” reads as follows: “Pharmacy practitioners enjoy a special trust and authority based upon the profession’s commitment to a code of ethical behavior in its management of client affairs. The inculcation of a sense of responsible professional behavior is a critical component of professional education, and high standards of ethical conduct are expected of pharmacy students. Students who violate University rules on scholastic dishonesty
are subject to disciplinary penalties, including failure of a course involved and dismissal from the college and/or the University. Since dishonesty harms the individual, fellow students, and the integrity of the University and the College of Pharmacy, policies of scholastic dishonesty will be strictly enforced in this class”.

Faculty and students of the College of Pharmacy have pledged their support to the Policy Statement on Ethical Conduct and Scholastic Integrity and the Code of Ethics that implements this Policy Statement. Upon entering the College of Pharmacy, students are asked to recite and sign the following pledge:

“As a student of the University of Texas College of Pharmacy, I have reviewed and hereby pledge my full support to the Honor Code. I pledge to be honest myself, and in order that the spirit and integrity of the Honor Code may endure, I pledge that I will make known to the appropriate authorities cases of dishonesty which I observe in the College of Pharmacy.”

The following oath will be included at the end of all class examinations. At the discretion of the instructor, the oath may also be required for other assignments, written reports, or papers:

“I have neither participated nor witnessed any acts of academic dishonesty pertaining to this assignment.”

Students are expected to work independently on assigned work and examinations, unless otherwise instructed by the course instructor. For group work, students are expected to collaborate only within their respectively assigned group. Any student discovered to have committed scholastic dishonesty will be given a grade of “zero” on that assignment, laboratory, or examination. Any student suspected of academic dishonesty will be reported to the Dean of the College of Pharmacy and to the Dean of Students, as per University regulations. Students are expected to have read and understood the current issue of the General Information Catalog published by the Registrar’s Office for information about procedures and about what constitutes scholastic dishonesty.

Common examples of scholastic dishonesty include, but are not necessarily limited to, the following:

1. Copying (manually or electronically) answers from another student's assignment, lab report, or examination paper
2. The use of crib notes or crib sheets
3. Writing notes or information for testing purposes or concealed pieces of paper, desk tops, your skin, your clothing or any other material
4. Stealing copies of the test or examination
5. Changing answers after the test/examination period is completed
6. Talking to another student during a test or examination
7. Talking to another student from an earlier lab session seeking answers for a lab you have not yet participated in
8. Any other act which gives a student an unfair advantage on an examination or a lab session as compared with his/her classmates

Also, you should refer to the Student Judicial Services website at [http://deanofstudents.utexas.edu/sjs/](http://deanofstudents.utexas.edu/sjs/) to access the official University policies and procedures on scholastic dishonesty as well as further elaboration on what constitutes scholastic dishonesty.
PLAGIARISM

Plagiarism is considered scholastic dishonesty and will not be tolerated in the course. Any assignment found to contain plagiarized material will receive a grade of zero. At the prerogative of the course coordinator, the student may be assigned a new topic to complete within a specified length of time. The highest grade a student will receive from this second write-up is 65%.

According to the American Medical Association Manual of Style (9th edition), plagiarism in its broadest sense is an attempt to deceive. Specifically, the Manual of Style states that plagiarism occurs whenever “an author passes off as his or her own the ideas, language, graphics, or even scientific protocols created by someone else, whether published or unpublished, without giving appropriate credit. Plagiarism of published work violates copyright laws as well as standards of honesty and collegial trust and may be subject to penalty imposed by a court should the holders of the copyright bring suit”. Several types of plagiarism have been identified with 2 major examples being (1) verbatim (word-for-word) use of passages of text without enclosing the material in quotation marks, and (2) paraphrasing material without attribution to the original author (i.e., not footnoting the material). It is important to note that plagiarism also includes using a mixture of one’s own original work/phraseology with material that closely resembles someone else’s work. Even if footnotes are used, use of wording that is verbatim (in whole or in part) OR consistently resembles the original work of another author with only minor changes in phrasing constitutes plagiarism. Since it is virtually impossible to differentiate deliberate plagiarism from “accidental” plagiarism or mere coincidence, any evidence of plagiarism will result in a grade of zero for the paper.

Information on (avoiding) plagiarism and related UT policies can be found at http://deanofstudents.utexas.edu/sjs/acadint_plagiarism.php.

UNDERGRADUATE WRITING CENTER

You are strongly encouraged to use the Undergraduate Writing Center (UWC), FAC 211, (512) 471-6222; http://uwc.utexas.edu if you are having problems with your writing. Faculty may refer you to the Center if they feel it would be beneficial or essential. The UWC offers free, individualized, expert help with writing for any UT undergraduate, by appointment or on a drop-in basis. These services are not just for writing that has "problems": Getting feedback from an informed audience is a normal part of a successful writing project. The UWC’s trained consultants work with students from every department on both academic and non-academic writing. Using methods that preserve the integrity of your work, they help you develop strategies to improve your writing and become a more independent writer. Whether you are writing a lab report, a resume, a term paper, a statement for an application, or your own poetry, UWC consultants will be happy to work with you.
**OATH OF A PHARMACIST**

Students are required to adhere to the principles that guide our profession including the oath taken by all pharmacist practitioners.

“At this time, I vow to devote my professional life to the service of all humankind through the profession of pharmacy.
I will consider the welfare of humanity and relief of human suffering my primary concerns.
I will apply my knowledge, experience, and skills to the best of my ability to assure optimal drug therapy outcomes for the patients I serve.
I will keep abreast of developments and maintain professional competency in my profession of pharmacy.
I will maintain the highest principles of moral, ethical, and legal conduct.
I will embrace and advocate change in the profession of pharmacy that improves patient care.
I take these vows voluntarily with the full realization of the responsibility with which I am entrusted by the public.”

**BEHAVIOR CONCERNS ADVICE LINE (BCAL)**

If you are worried about someone who is acting differently, you may use the Behavior Concerns Advice Line to discuss by phone your concerns about another individual’s behavior. This service is provided through a partnership among the Office of the Dean of Students, the Counseling and Mental Health Center (CMHC), the Employee Assistance Program (EAP), and The University of Texas Police Department (UTPD). Call (512) 232-5050 or visit [http://www.utexas/safety/bcal](http://www.utexas/safety/bcal).

**ACADEMIC ACCOMMODATIONS FOR STUDENTS WITH DISABILITIES**

The University of Texas at Austin provides upon request appropriate academic accommodations for qualified students with disabilities. All University rules concerning accommodations must be followed, including the student arranging for special accommodations prior to each examination. In the absence of such prearrangement, it is assumed that the student is not requesting special accommodations for that test, and will be expected to take that test with the rest of the class at the regularly scheduled test period. A student with disabilities may request appropriate academic accommodations from the Division of Diversity and Community Engagement, Services for Students with Disabilities, at 471-6259 (voice) or 1-866-329-3986 (video phone) as soon as possible to request an official letter outlining authorized accommodations. The URL is [http://www.utexas.edu/diversity/ddce/ssl/](http://www.utexas.edu/diversity/ddce/ssl/).

**Notification of Faculty.** Students registered with SSD should provide their faculty members with an official letter from SSD outlining the academic accommodations for which they have been approved. It is the student’s responsibility to deliver the letter to each faculty member and to discuss the accommodations. The student should remind the instructor of any testing accommodations five business days before each exam.
ACCOMMODATIONS FOR RELIGIOUS HOLIDAYS

By UT Austin policy, the student must notify the course coordinator of the pending absence at least 14 days prior to the date of observance of a religious holy day. If the student must miss a class, an examination, a work assignment, a laboratory session, or a project in order to observe a religious holy day, the student will be given an opportunity to complete the missed work within a reasonable time after the absence.

CAMPUS CARRY

Students should familiarize themselves with the information provided by the University regarding the implementation of “Campus Carry” legislation. You will find an information sheet specifically for students (as well as sheets for parents, visitors, faculty, and staff) at http://campuscarry.utexas.edu/info-sheets.

EMERGENCY EVACUATION POLICY

Occupants of buildings on the UT Austin campus are required to evacuate and assemble outside when a fire alarm is activated or an announcement is made. Please be made aware of the following policies regarding evacuation: familiarize yourself with all exit doors of the classroom and the building. Remember that the nearest exit door may not be the one your used when you entered the building.

If you require assistance to evacuate, inform me in writing during the first week of class. In the event of an evacuation, follow the class instructor instructions. Do not re-enter a building unless you’re given instructions by the Austin Fire Department, the UT Austin Police Department, or the Fire Prevention Services office.
* IHI records online module completion in Eastern time. Students are encouraged to avoid waiting till 11:59 PM central time to complete modules.

## Spring Semester

<table>
<thead>
<tr>
<th>Date</th>
<th>Online IHI Modules*</th>
<th>Date</th>
<th>Class Session/ Online Forum/ Preparation</th>
</tr>
</thead>
<tbody>
<tr>
<td>1/19/18</td>
<td></td>
<td>1/19/18</td>
<td><strong>[Class]</strong> Orientation to IPE portion of course (During FPD class, 12-12:50, PHR 2.108)</td>
</tr>
<tr>
<td>1/22/18</td>
<td>Begin IHI modules:</td>
<td>1/22/18</td>
<td><strong>[Discussion forum]</strong> 2-week IP online discussion forum with DMS and SON students. Begins 2/5 at 8 AM and ends 2/18 at 11:59 PM. Self-introduction, if applicable, is due before first post. First substantive post due week of 2/5. Second substantive reply post due week of 2/12.</td>
</tr>
<tr>
<td>2/5/18</td>
<td>QI 101, QI 102</td>
<td>Week of 2/5/18 and 2/12/18</td>
<td>QI 101, QI 102 Due 11:59 PM</td>
</tr>
<tr>
<td>2/12/18</td>
<td>Begin IHI modules:</td>
<td>2/12/18</td>
<td></td>
</tr>
<tr>
<td>2/17/18</td>
<td>Interprofessional Poverty Simulation (School of Nursing; see description on pages 3-4 for details)</td>
<td>2/17/18 Saturday</td>
<td></td>
</tr>
<tr>
<td>2/21/18</td>
<td>QI 103, QI 104</td>
<td>2/21/18</td>
<td><strong>[Class]</strong> Pharmacy IHI discussion session PHR 3.106, 9 – 9:50 AM Topic: Issues raised on discussion forum; QI 101, QI 102</td>
</tr>
<tr>
<td>2/26/18</td>
<td>QI 103, QI 104</td>
<td>2/26/18</td>
<td></td>
</tr>
<tr>
<td>3/5/18</td>
<td>Begin IHI modules:</td>
<td>3/7/18</td>
<td><strong>[Class]</strong> Pharmacy IHI discussion session PHR 3.106, 9 – 9:50 AM Topic: QI 103, QI 104</td>
</tr>
<tr>
<td>3/19/18</td>
<td>QI 105, L 101</td>
<td>3/19/18</td>
<td></td>
</tr>
<tr>
<td>4/4/18</td>
<td>QI 105, L 101</td>
<td>4/4/18</td>
<td>Reflection on IHI modules, online discussion forum and class discussions Due 11:59 PM</td>
</tr>
</tbody>
</table>
**Pharmacy Faculty Facilitators**

Collin Hovinga, PharmD  
Bryson Duhon, PharmD  
Ken Lawson, PhD  
Grace Lee, PhD, PharmD  
Leticia Moczygemba, PharmD, PhD  
Nathan Pope, PharmD  
Kelly Reveles, PhD, PharmD  
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