PHM 191U - Fall 2018
Foundations for Interprofessional Collaborative Practice (FICP 1)

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Class Sessions

Four pharmacy course sessions in PHR 3.106 from 8:00am-8:50am
  ● August 30th
  ● September 6th
  ● October 18th
  ● December 6th

Six interprofessional course sessions in various locations on Fridays from 2:00-5:00pm
  ● See: Interprofessional Course Schedule (Fall & Spring Semesters)
  ● Each student is assigned to one of three cohorts. All cohorts attend the kick-off and wrap-up sessions. Cohorts meet separately for the other interprofessional course modules.

Updated 8/20/2018
## Interprofessional Course Schedule (Fall & Spring Semesters)

### Fall Semester

<table>
<thead>
<tr>
<th>Event</th>
<th>Cohort 1</th>
<th>Cohort 2</th>
<th>Cohort 3</th>
</tr>
</thead>
<tbody>
<tr>
<td>Kick-off: Orientation</td>
<td></td>
<td></td>
<td>August 31</td>
</tr>
<tr>
<td>- Texas Union Ballroom</td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>1: Roles/Responsibilities</td>
<td>September 7</td>
<td>September 14</td>
<td>September 21</td>
</tr>
<tr>
<td>- HLB 1.111</td>
<td></td>
<td></td>
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<tr>
<td>2: Ethics/Values</td>
<td>September 28</td>
<td>October 5</td>
<td>October 12</td>
</tr>
<tr>
<td>- HLB 1.111</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>3: Interprofessional Communication</td>
<td>October 19</td>
<td>October 26</td>
<td>November 2</td>
</tr>
<tr>
<td>- HLB 1.111</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4: Team Simulation</td>
<td>November 9</td>
<td>November 16</td>
<td>November 30</td>
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<tr>
<td>- TBD</td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>Wrap-up: Assessment</td>
<td></td>
<td></td>
<td>December 7</td>
</tr>
<tr>
<td>- TBD</td>
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<td></td>
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</tr>
</tbody>
</table>

**The sequence of the cohorts is different in the spring semester**

### Spring Semester

<table>
<thead>
<tr>
<th>Event</th>
<th>Cohort 2</th>
<th>Cohort 1</th>
<th>Cohort 3</th>
</tr>
</thead>
<tbody>
<tr>
<td>Kick-off: TeamSTEPPS®</td>
<td></td>
<td>January 25</td>
<td></td>
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<tr>
<td>- Texas Union Ballroom</td>
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<td></td>
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<tr>
<td>5: Addiction Care</td>
<td>February 1</td>
<td>February 8</td>
<td>February 15</td>
</tr>
<tr>
<td>- HLB 1.111</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>6: Palliative Care</td>
<td>February 22</td>
<td>March 1</td>
<td>March 8</td>
</tr>
<tr>
<td>- HLB 1.111</td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>7: Error Disclosure</td>
<td>March 29</td>
<td>April 5</td>
<td>April 12</td>
</tr>
<tr>
<td>- HLB 1.111</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>8: Team Simulation</td>
<td>April 19</td>
<td>April 26</td>
<td>May 3</td>
</tr>
<tr>
<td>- TBD</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Wrap-up: Assessment</td>
<td></td>
<td></td>
<td>May 10</td>
</tr>
<tr>
<td>- TBD</td>
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</tbody>
</table>
Learning Objectives

1. Develop the basic knowledge, skills, & attitudes necessary for effective interprofessional collaborative practice and team-based care as defined by the Interprofessional Education Collaborative (IPEC)
2. Form behaviors and attitudes conducive to promoting a climate for interprofessional teamwork
3. Identify the abilities, competencies, and scope of practice of interprofessional team members
4. Describe how members of an interprofessional team can collaborate to address the social determinants of health in diverse patient populations
5. Apply interprofessional collaborative practice skills in specific health circumstances
6. Describe the role of a pharmacist as a member of an interprofessional team to improve the delivery of high-quality, patient-oriented care

Course Overview

FICP brings together the UT Austin College of Pharmacy, Dell Medical School, School of Nursing, and School of Social Work. This course focuses on interprofessional team-based learning with the support of faculty facilitators. Learning experiences include in-class group activities and team simulations, as well as an out-of-class community project. Students and faculty from all four programs collaborate in interprofessional teams. Each team consists of 8-10 health professions students and 1-2 faculty facilitators. Pre-class quizzes ensure all students are accountable for reviewing required pre-class material and contributing actively to in-class activities. Facilitators support the teams’ exploration of course content, provide students with feedback on their performance, and contribute to continuous quality improvement in the course.

Attendance

Attendance at all sessions is mandatory, and an unexcused absence may result in course failure. Excused absence requests must be submitted via email to both faculty coordinators and advanced academic assistants in one group email at least 14 days prior to the date in question. A detailed explanation of the purpose of the request should be included. Approval of these requests is not automatic and should not be taken for granted. In the event of an emergency or illness, the student must contact both faculty coordinators and advanced academic assistants in one group email as soon as possible. If an excused absence is approved, a remediation assignment specific to that module will be sent to the student on the date of the absence. It must be completed and returned within one week.

Attire & Preparation

Students should arrive prior to the start of each session having completed all advanced preparation assignments and readiness assessment. Each student will have access to two Canvas sites for this course:

- Fa18 - FICP COP: All course-related communications specific for pharmacy students, including assignments and course grades, will be posted at this site.
- IPE-FICP ALL SCHOOLS: This Canvas site is shared by all four programs. Advanced preparation assignments and shared announcements will be posted at this site.

Students will engage in open, candid, respectful, and inquisitive dialogue, actively support and encourage team members, and share ownership of team accountability. Use of electronic devices during class is prohibited unless specifically requested by course instructors. Students should dress in business casual attire without white coats (unless otherwise specified).
Assignments

Unless otherwise indicated by the course directors, assignments will be due by 11:59 PM on the specified due date. Late submission of assignments will result in a substantial grade reduction, and failure to submit any assignment may result in course failure. Extenuating circumstances may be considered by the course coordinators on a case-by-case basis.

<table>
<thead>
<tr>
<th>Fall Semester Assignments</th>
<th>Due Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td>Certificate of Completion: Core Competency Video Series</td>
<td>September 16, 2018</td>
</tr>
<tr>
<td>Team Community Experience</td>
<td>December 5, 2018</td>
</tr>
<tr>
<td>Self-Assessment</td>
<td>December 9, 2018</td>
</tr>
<tr>
<td>Learner Reflection</td>
<td>December 9, 2018</td>
</tr>
</tbody>
</table>

Grading

A student who attends all class sessions, submits satisfactory assignments by all due dates, and acts in a professional manner during all course activities may expect to receive a perfect score. Late submission of any assignment less than 72 hours after the due date will result in a 10% grade reduction. Submission of an assignment after that time may result in course failure. Any other instances of unprofessional behavior may result in a grade reduction or course failure at the discretion of the faculty coordinators.

<table>
<thead>
<tr>
<th>Grade</th>
<th>Percentages</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>90-100%</td>
</tr>
<tr>
<td>B</td>
<td>80-89%</td>
</tr>
<tr>
<td>C</td>
<td>70-79%</td>
</tr>
<tr>
<td>D</td>
<td>65-69%</td>
</tr>
<tr>
<td>F</td>
<td>Below 65%</td>
</tr>
</tbody>
</table>

Continue to the following pages for other course, college, and university policies.
Use of Canvas

- The official course management site is Canvas for this course. Canvas can be accessed via [http://canvas.utexas.edu](http://canvas.utexas.edu). Access is UTEID-protected and provides you with links to the courses in which you are currently enrolled. You must access this site for course-related materials including schedule changes, distribution of course-related materials. Canvas also will be used for official course-related announcements and exchange of class information. This website also can be used to contact the course coordinators. It is the student’s responsibility to check Canvas on a regular basis for new announcements and other course correspondence. Students will be held responsible for all materials posted on Canvas.

- If you encounter any problems with accessing Canvas or require other technical assistance, please contact the Instructional Technologies (ITS) Help Desk at 475-9400 (Monday-Friday, 8 AM – 6 PM) or review “Tutorials for Students” at [http://canvas.utexas.edu](http://canvas.utexas.edu).

University of Texas Honor Code

- The core values of The University of Texas at Austin are learning, discovery, freedom, leadership, individual opportunity, and responsibility. Each member of the university is expected to uphold these values and integrity, honesty, trust, fairness, and respect toward peers and community.

Recordings and Class Materials

- Sessions will not be recorded. Audio and video-recording of the class and small groups for personal use is not allowed unless you have a letter from Services for Students with Disabilities that states you require this accommodation. The materials used in this class are copyright-protected works and are not to be shared outside of the class. Any unauthorized copying of the class materials is a violation of federal law and may result in disciplinary actions being taken against the student. Additionally, the sharing of class materials without the specific, express approval of the instructor may be a violation of the University’s Student Honor Code and an act of academic dishonesty, which could result in further disciplinary action. This includes, among other things, uploading class materials to non-University websites for the purpose of sharing those materials with other current or future students.

Use of Email

- Email is recognized as an official mode of university correspondence; therefore, you are responsible for reading your email for university and course-related information and announcements. You are responsible to keep the university informed about changes to your email address. You should check your email regularly and frequently. Checking your email daily is highly recommended, but at a minimum, you should check email twice a week in order to stay current with course- and university-related communications, some of which may be time-critical. You can find UT Austin’s policies and instructions for updating your e-mail address at [http://www.utexas.edu/its/policies/emailnotify.php](http://www.utexas.edu/its/policies/emailnotify.php).

- For students who prefer communicating with the faculty via e-mail, responses to questions related to the course are generally returned within two to three working days. In the event that you do not receive a response within that timeframe, please send another email message.

Academic Integrity

- The Statement on Ethical Conduct and Scholastic Integrity of the College of Pharmacy reads as follows: “Pharmacy practitioners enjoy a special trust and authority based upon the profession’s commitment to a code of ethical behavior in its management of client affairs. The inculcation of a sense of responsible professional behavior is a critical component of professional education, and high standards of ethical conduct are expected of pharmacy students. Students who violate University rules on scholastic dishonesty are subject to disciplinary penalties, including failure of a course involved and dismissal from the college and/or the University. Since dishonesty harms the individual, fellow students, and the integrity of the
University and the College of Pharmacy, policies of scholastic dishonesty will be strictly enforced in this class.

- Faculty and students of the College of Pharmacy have pledged their support to the Policy Statement on Ethical Conduct and Scholastic Integrity and the Code of Ethics that implements this Policy Statement. Upon entering the College of Pharmacy, students are asked to recite and sign the following pledge: “As a student of the University of Texas College of Pharmacy, I have reviewed and hereby pledge my full support to the Honor Code. I pledge to be honest myself, and in order that the spirit and integrity of the Honor Code may endure, I pledge that I will make known to the appropriate authorities cases of dishonesty which I observe in the College of Pharmacy.”

- The following oath will be included at the end of all class examinations. At the discretion of the instructor, the oath may also be required for other assignments, written reports, or papers: “I have neither participated in nor witnessed any acts of academic dishonesty pertaining to this assignment.”

- Students are expected to work independently on assigned work and examinations, unless otherwise instructed by the course instructor. For group work, students are expected to collaborate only within their respectively assigned group. Any student discovered to have committed scholastic dishonesty will be given a grade of “zero” on that assignment, laboratory, or examination. Any student suspected of academic dishonesty will be reported to the Dean of the College of Pharmacy and to the Dean of Students, as per University regulations. Students are expected to have read and understood the current issue of the General Information Catalog published by the Registrar’s Office for information about procedures and about what constitutes scholastic dishonesty.

- Common examples of scholastic dishonesty include, but are not necessarily limited to, the following:
  1. Copying (manually or electronically) answers from another student's assignment, lab report, or examination paper
  2. The use of crib notes or crib sheets
  3. Writing notes or information for testing purposes or concealed pieces of paper, desk tops, your skin, your clothing or any other material
  4. Stealing copies of the test or examination
  5. Changing answers after the test/examination period is completed
  6. Talking to another student during a test or examination
  7. Talking to another student from an earlier lab session seeking answers for a lab you have not yet participated in
  8. Any other act which gives a student an unfair advantage on an examination or a lab session as compared with his/her classmates

- Also, you should refer to the Student Judicial Services website at http://deanofstudents.utexas.edu/sjs to access the official University policies and procedures on scholastic dishonesty as well as further elaboration on what constitutes scholastic dishonesty.

### Plagiarism

- Plagiarism is considered scholastic dishonesty and will not be tolerated in the course. Any assignment found to contain plagiarized material will receive a grade of zero. At the prerogative of the course coordinator, the student may be assigned a new topic to complete within a specified length of time. The highest grade a student will receive from this second write-up is 65%.

- According to the American Medical Association Manual of Style (9th edition), plagiarism in its broadest sense is an attempt to deceive. Specifically, the Manual of Style states that plagiarism occurs whenever “an author passes off as his or her own the ideas, language, graphics, or even scientific protocols created by someone else, whether published or unpublished, without giving appropriate credit. Plagiarism of published work violates copyright laws as well as standards of honesty and collegial trust and may be subject to penalty imposed by a court should the holders of the copyright bring suit”. Several types of plagiarism have been identified with 2 major examples being (1) verbatim (word-for-word) use of passages of text without enclosing the material in quotation marks, and (2) paraphrasing material
without attribution to the original author (i.e., not footnoting the material). It is important to note that plagiarism also includes using a mixture of one’s own original work/phraseology with material that closely resembles someone else’s work. Even if footnotes are used, use of wording that is verbatim (in whole or in part) OR consistently resembles the original work of another author with only minor changes in phrasing constitutes plagiarism. Since it is virtually impossible to differentiate deliberate plagiarism from “accidental” plagiarism or mere coincidence, any evidence of plagiarism will result in a grade of zero for the paper.

- Information on (avoiding) plagiarism and related UT policies can be found at http://deanofstudents.utexas.edu/sjs/acadint_plagiarism.php.

Undergraduate Writing Center
- You are strongly encouraged to use the Undergraduate Writing Center (UWC), FAC 211, (512) 471-6222; http://uwc.utexas.edu/ if you are having problems with your writing. Faculty may refer you to the Center if they feel it would be beneficial or essential. The UWC offers free, individualized, expert help with writing for any UT undergraduate, by appointment or on a drop-in basis. These services are not just for writing that has "problems": Getting feedback from an informed audience is a normal part of a successful writing project. The UWC’s trained consultants work with students from every department on both academic and non-academic writing. Using methods that preserve the integrity of your work, they help you develop strategies to improve your writing and become a more independent writer. Whether you are writing a lab report, a resume, a term paper, a statement for an application, or your own poetry, UWC consultants will be happy to work with you.

Oath of a Pharmacist
- Students are required to adhere to the principles that guide our profession including the oath taken by all pharmacist practitioners. “At this time, I vow to devote my professional life to the service of all humankind through the profession of pharmacy. I will consider the welfare of humanity and relief of human suffering my primary concerns. I will apply my knowledge, experience, and skills to the best of my ability to assure optimal drug therapy outcomes for the patients I serve. I will keep abreast of developments and maintain professional competency in my profession of pharmacy. I will maintain the highest principles of moral, ethical, and legal conduct. I will embrace and advocate change in the profession of pharmacy that improves patient care. I take these vows voluntarily with the full realization of the responsibility with which I am entrusted by the public.”

Behavior Concerns Advice Line
- If you are worried about someone who is acting differently, you may use the Behavior Concerns Advice Line (BCAL) to discuss by phone your concerns about another individual’s behavior. This service is provided through a partnership among the Office of the Dean of Students, the Counseling and Mental Health Center (CMHC), the Employee Assistance Program (EAP), and The University of Texas Police Department (UTPD). Call (512) 232-5050 or visit http://www.utexas/safety/bcal.

Academic Accommodations for Students with Disabilities
- The University of Texas at Austin provides upon request appropriate academic accommodations for qualified students with disabilities. All University rules concerning accommodations must be followed, including the student arranging for special accommodations prior to each examination. In the absence of such prearrangement, it is assumed that the student is not requesting special accommodations for that test, and will be expected to take that test with the rest of the class at the regularly scheduled test period. A student with disabilities may request appropriate academic accommodations from the Division of Diversity and Community Engagement, Services for Students with Disabilities, at 471-6259 (voice) or 1-866-329-3986 (video phone) as soon as possible to request an official letter outlining authorized accommodations http://www.utexas.edu/diversity/ddce/ssp/.

Updated 8/20/2018
● Students registered with SSD should provide their faculty members with an official letter from SSD outlining the academic accommodations for which they have been approved. It is the student’s responsibility to deliver the letter to each faculty member and to discuss the accommodations. The student should remind the instructor of any testing accommodations five business days before each exam.

Accommodations for Religious Holidays
● By UT Austin policy, the student must notify the course coordinator of the pending absence at least 14 days prior to the date of observance of a religious holy day. If the student must miss a class, an examination, a work assignment, a laboratory session, or a project in order to observe a religious holy day, the student will be given an opportunity to complete the missed work within a reasonable time after the absence.

Campus Carry
● Students should familiarize themselves with the information provided by the University regarding the implementation of “Campus Carry” legislation. You will find an information sheet specifically for students (as well as sheets for parents, visitors, faculty, and staff) at http://campuscarry.utexas.edu/info-sheets.

Emergency Evacuation
● Occupants of buildings on the UT Austin campus are required to evacuate and assemble outside when a fire alarm is activated or an announcement is made. Please be made aware of the following policies regarding evacuation. Familiarize yourself with all exit doors of the classroom and the building. Remember that the nearest exit door may not be the one you used when you entered the building.
● If you require assistance to evacuate, inform me in writing during the first week of class. In the event of an evacuation, follow the class instructor instructions. Do not re-enter a building unless you’re given instructions by the Austin Fire Department, the UT Austin Police Department, or the Fire Prevention Services office.